

Last Chance Riders Association, Incorporated

By Laws

CHAPTER I. PURPOSE

Section 1 - The registered name of this organization shall be the "Last Chance Riders Association, Incorporated" (Hereinafter referred to as the "Club").

Section 2 - In accordance with Montana Code Annotated (MCA) Title 35, Corporations, Partnerships, and Associations; Chapter 2, Nonprofit Corporations, the Club, through its corporate name, is established for the purpose of engaging in lawful activities to include, but not limited to the ownership and maintenance of Club properties for the purpose of recreational off-road vehicle use and sponsored events for Club Members and the General Public.

CHAPTER II. BOARD OF DIRECTORS

Section 1 - The overall authority of the Club shall be vested in the elected Board of Directors.

Section 2 - The Board of Directors shall consist of the following five Officers:

2.1 President

2.1.1 The President shall preside at all meetings of the Club;

2.1.2 shall oversee and coordinate committees as are authorized by the Board of Directors;

2.1.4 shall carry on other responsibilities assigned to him/her by the Board of Directors or the By Laws.

2.2 Vice President

2.2.1 The Vice President, during the absence or temporary incapacity of the President, shall perform the duties and have the powers of the President. The Vice President is responsible for the management and tabulation of member work hours.

2.3 Member Trustee

2.3.1 The Member Trustee shall be the voice of the general membership and hold the majorities vote if situations arise with in the decisions of the Board.

2.4 Treasurer

2.4.1 The Treasurer shall keep all financial records for the Club and have charge of its funds;

2.4.2 shall keep all of the Club's funds in a bank approved by the Board of Directors and in the name of the Club;

2.4.3 shall disperse such funds of the Club under the direction of the Board of Directors;

2.4.3.1 withdrawals shall be made by checks signed by two officers in such a manner as may be approved by the Board of Directors.

2.4.3.2 a petty cash fund may be kept on hand for payment of minor items. This amount shall be approved by the Board of Directors.

2.4.4 shall prepare and present a financial report for each Board meeting; and

2.4.5 shall conduct and annual audit of club properties and financial records.

2.5 Secretary

2.5.1 The Secretary shall keep and maintain all non-financial records to include minutes of meetings, current and non-current rosters of members and committees, and perform the typical administrative functions of the Office required herein or by the Board of Directors;

2.5.2 shall keep and maintain a permanent mailing address, preferably a local post office box, for the club and shall direct incoming correspondence to the appropriate Club official.

Section 3 - All officers shall have such powers and duties as authorized by law.

Section 4 - Any Officer may be removed from office for conduct or actions that are inconsistent with duties of office held or the Club's interest through affirmative majority vote of the Board.

Section 5 - If there should be a descending vote on any vote of the Board of Directors, the descending voter shall have the option to bring the issue to the general membership for a final binding vote.

Section 6 - Elections of Officers will take place at each September general meeting.

6.1 All nominations for the elections of officers shall come from the floor of the active general membership.

6.1.1 Non-Active members may not be nominated or hold an office.

6.2 Any officer whose term has expired may run for re-election.

6.3 Nominations shall remain open until immediately before actual voting.

6.4 Voting shall be by secret ballot.

6.5 All ties will be decided by a run-off ballot.

Section 7 - All elected officials shall take office on October 1st and hold office for one (1) year or until their successors shall have been elected and/or appointed and qualified.

7.1 Elected officials are not required to pay dues but must complete the work/participation hours as outlined in Chapter IV, for applicable memberships while in office. **Rescinded in 2008. To be reviewed on an annual basis in conjunction with annual financial report. Reinstated for 2009.**

Section 8 - If vacancies on the Board of Directors should occur by resignation, or otherwise, the remaining Officers may elect a successor for each un-expired term through a majority vote of the remaining Officers.

Section 9 - Three of the five Board Members in attendance of a properly called board meeting shall constitute a quorum for the transaction of the Club business.

9.1 Special Board Meetings held outside of the general monthly Club meetings may be called by any Board Member for resolutions of matters needing the immediate action of the Board.

9.1.1 Announcements of Special Board Meetings are not required to the general membership of the Club.

9.1.2 Special Board meetings may be attended by any active Club Member as an observer or necessary witness.

Section 10 - The Board of Directors may appoint Club committees to carry out activities of the club.

Section 11 - The Board of Directors, by majority vote and for which funds are available, may purchase any item, employ or contract with whatever personnel or service provider deem necessary, to aid in Club activities or events.

11.1 Any expenditure or commitment needed in excess of five hundred dollars (\$500.00) requires notification open for comment(s) of the general membership.

CHAPTER III. MEMBERSHIP

Section 1 - The following memberships available through application:

1.1 FULL ACTIVE MEMBERSHIP - Available to members fulfilling the minimum work/participation hours require in Chapter IV., Section 1.

1.2 NON-ACTIVE MEMBERSHIP- Available to individuals without the work/participation hours required in Chapter IV, Section 1, at a cost equal to two times the dues of an active membership.

Section 2 - Each current membership is entitled to vote and votes are counted as follows:

2.1 SINGLE MEMBERSHIP - (1) Vote

2.2 FAMILY MEMBERSHIP - (2) Votes

Section 3 - Applications for membership shall be made through the Treasurer of the Club. Subject to the availability of membership, an accepted applicant must complete and sign an appropriate enrollment form for the applicable year of membership.

3.1 Any combinations of active memberships (single or family) are limited to 100 for any given time through out the year.

3.1.1 Membership limit changes are subject to approval by the Board of Directors.

Section 4 - A member may resign from the Club at any time or choose not to renew annual membership. Nonpayment of dues automatically lapses membership,

4.1 Resignations or lapsed memberships do not relinquish previous membership obligations of record unless requested in writing and approved by the Board of Directors.

4.2 A membership may be terminated by a majority vote of the Board of Directors for reasons due to actions that are inconsistent with the Club's interest.

CHAPTER IV. DUES

Section 1 - Work/Participation hours and dues required for memberships are as follows:

- 1.1 Single Active Membership 20 Hours/\$200.00
 - 1.1.1 Non-active Membership \$400.00
- 1.2 Family Active Membership 40 Hours/\$300.00
 - 1.2.1 Non-active Membership \$600.00

Section 2 - Memberships paid before March 1st of the membership year are entitled to a 20% discount on membership cost. **Rescinded in 2008. To be reviewed on an annual basis in conjunction with annual financial report.**

Section 2 - All active members are expected to participate in event preparation and duties, property maintenance/work parties and subcommittees.

- 3.1 A worksheet will be made available at each activity for members to log work/participation hours.
 - 3.1.1 Each member, to include working/participating family members, is responsible for logging their own time.
- 3.2 A Master Log will be maintained (by the Vice President) and made available at each general meeting.
 - 3.2.1 Logged hours may be appealed and corrected if the discrepancy is confirmed by a club officer or event official.

Section 4 - Members with logged work/participation hours equal to (3) times the required hours are entitled to an active membership at no cost for the following year. **Rescinded in 2008. To be reviewed on an annual basis in conjunction with annual financial report.**

- 4.1 Renewing members with logged work/participation hours equal to 50% of the needed hours (for a free membership) are entitled to an active membership at the rate of \$1.00/hr. per needed hours. **Rescinded in 2008. To be reviewed on an annual basis in conjunction with annual financial report.**

Section 5 - Any active member may be forced into non-active status because of failure to pay the dues or complete the required work/participation hours in a previous year.

- 5.1 Any member who is forced into non-active status is required to pay the non-active dues and perform the hours required for active membership before they can again join as an active member. This action may be appealed to the general membership or Board of Directors for special consideration.

CHAPTER V. FISCAL YEAR

Section 1 - The fiscal year of the Club shall be the same as a calendar year.

CHAPTER VI. MEETINGS

Section 1 - General membership meetings shall be held on the third Monday of each month by proper e-mailed notice of designated time and location of each meeting.

1.1 Roberts Rule shall govern these meetings.

Section 2 - Membership present at a properly called general membership meeting shall constitute a quorum for voting purposes of items included in the meeting agenda.

2.1 Current members shall be entitled to vote on proposed bylaw amendments, official elections and such matters as the Board of Directors may submit for general membership vote.

CHAPTER VII. FACILITIES AND PROPERTIES

Section 1 - Under no circumstances shall Club properties be loaned, given, or leased to anyone other than paid active members, unless approved by the Board of Directors.

Section 2 - Non-members may be allowed use of Club facilities if accompanied as a guest of a member.

2.1 All non-members must complete a Lien Waiver Form for the use of Club Properties, which must be signed by the user and a member of the Board of Directors, in advance of riding. The non-member user must pay a \$10.00 fee per use and is allowed a maximum of five (5) uses per year.

2.2 A member must accompany all non-member guests the entire time they are present at the facility.

2.3 Non-member use may be denied or revoked, without applicable refund, by any Club Official for any reason(s) related to individual(s) action(s) that are inconsistent with Club interests.

2.4 Members are allowed a maximum of (5) non-member guests per year.

Section 2 - Current members under 18 years of age must be accompanied by an adult member when using Club properties.

Section 3 - Members are ultimately responsible for their chaperoned guests on Club properties.

Section 5 - The facilities will be closed to practice on Friday and Saturday before scheduled race dates. Additional closure dates may be assigned as track preparation warrants.